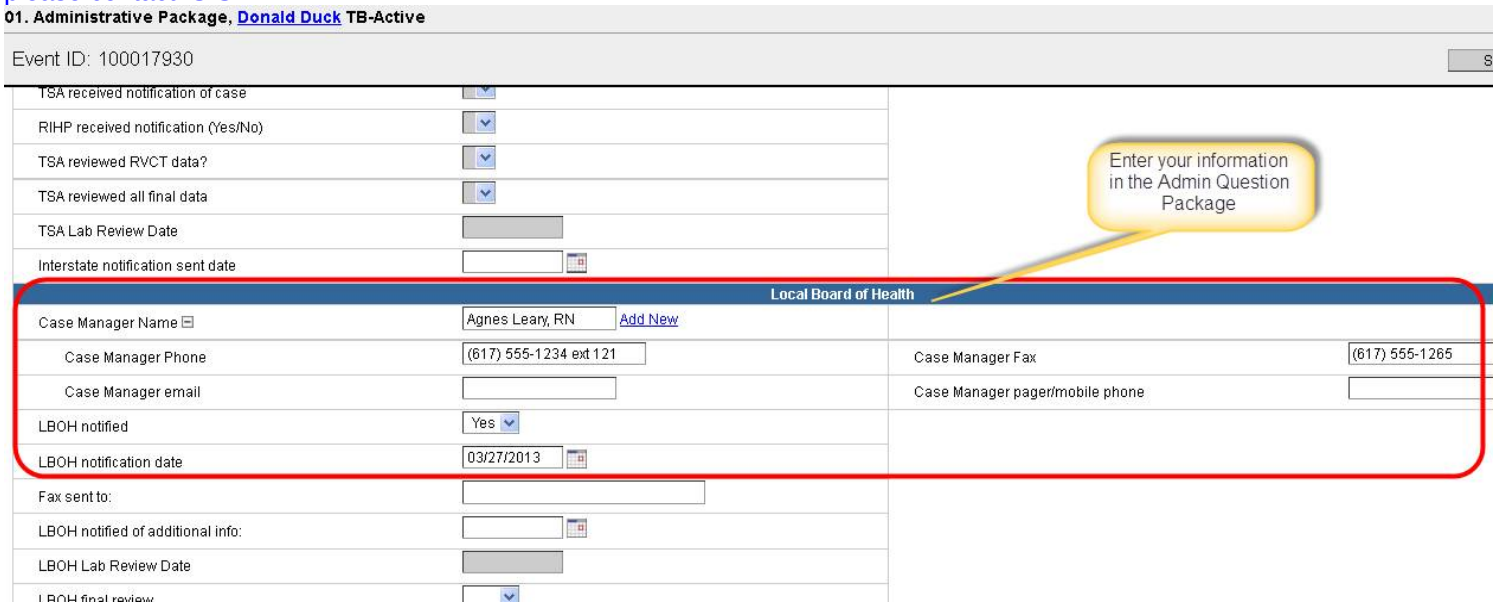
March 2013

As part of our ongoing outreach and communication around MAVEN training, we thought we would focus our March ePostcard on some helpful tips for completing your case investigation and follow-up for TB events/cases.

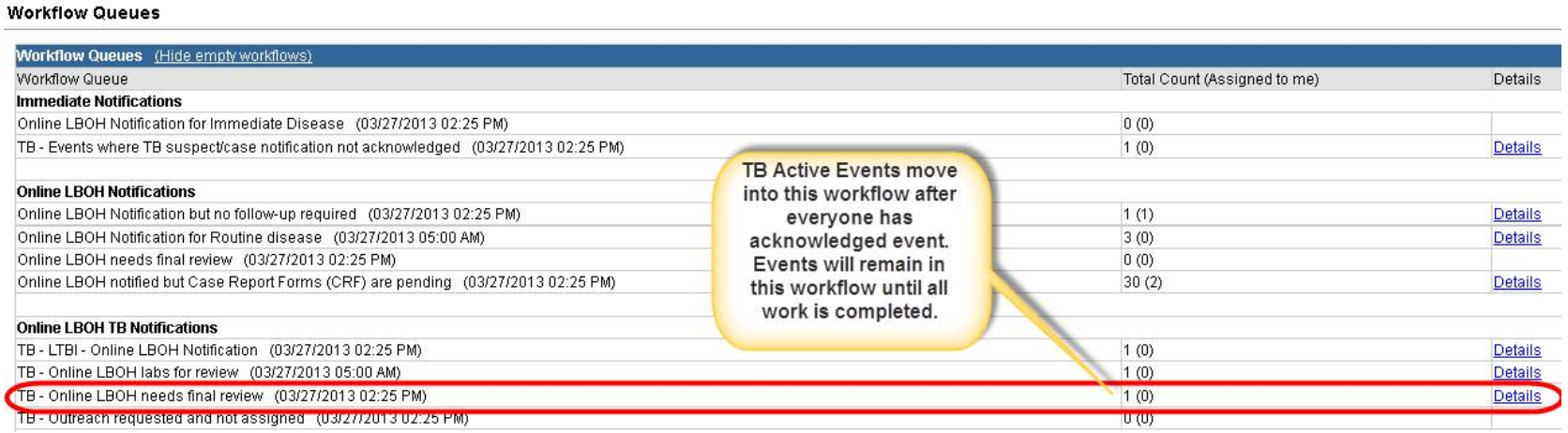
When you see a TB event/case in your workflows, the first thing to do is accept notification.

1. **How to accept TB Active notification** – You will see your events in the workflow. You then will open up the events and answer your LBOH questions in the TB Administrative Question Package.

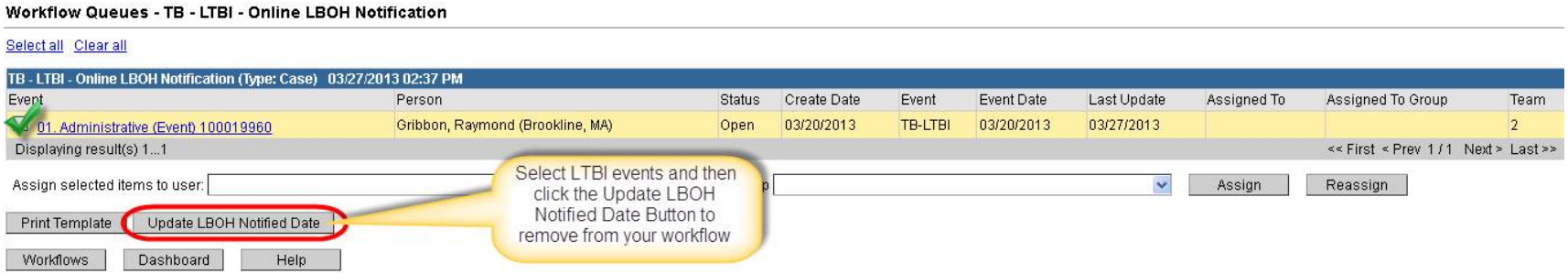
Enter your case manager information in the Administrative Question Package. The event will move from the notification workflow after the ISIS, the TB Program Manager, and TSA have completed answering their questions. If the event does not move out of the workflow after 24 hours please contact ISIS.



Once everyone acknowledges the event it will flow into the ***TB-Online LBOH needs final review*** workflow.



2. **How to accept LTBI notification** – You will see your events in the LTBI workflow. An easy way to accept notification and remove events is to use the **Update LBOH Notified Date** button located on the workflow screen. If there are class A/B or contact LTBI events the TB program will notify you through a task assignment.



Online Learning

We have created online learning courses for MAVEN users, please visit http://www.sph.bu.edu/otlt/LPHI/MAVEN2012/ for general MAVEN training and http://www.sph.bu.edu/otlt/LPHI/MAVEN-TB/ for TB. In the meantime, the MAVEN ISIS help desk welcomes your feedback and questions!

Review the help files/other useful links and documents by clicking on the **Help Button** in the upper right hand side of the screen once logged into MAVEN.

You can send any questions to our email us at isishelp@state.ma.us or contact the MAVEN help desk at 617-983-6801. Thanks.